

## Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council, to be held on  
**Tuesday 4 December 2018 at 7.30 p.m.** at Keinton Mandeville Village Hall.

Present: Brendan O'Hara BOH; Chris Lane CL; Kathy Low KL; Richard Sutton RS; Thomas Ireland TI; Jean Maynard JM, Jon Sparks JS; Helen Beal HB

In attendance: Sue Graham (Clerk,) 1 member of the public

Public session

Quarry development – A member of the public commented that the road level seemed quite high. BOH reported that stone appeared to be being brought in, he had been advised by the site manager that importation of stone was allowed, but it was not clear what was officially allowed.

It was noted that the junction was being altered and services connected, temporary traffic lights would be installed early in the New Year.

There had been some activity in the Orchard on Queen Street, it was not clear to what this related.

Tom Ireland reported that he would be submitting a planning application.

<b>1.0</b>	<b>Apologies.</b> Receive apologies and consider acceptance of the reasons. Apologies were received and accepted from Keith Jacobs, Dean Ruddle (County Councillor) and David Norris (District Councillor)
<b>2.0</b>	<b>Declarations.</b> Receive declarations of interests. TI and RS declared an interest in item 5.3 Grant requests KM Netball Club.
<b>3.0</b>	<b>Minutes of last meetings November 6 and November 13 2018</b> Agree the minutes as a true and correct record of the meetings held. Resolved: It was proposed and unanimously agreed to approve the minutes as a true and correct record of the meetings held.
<b>3.1</b>	<b>Matters arising from the minutes not covered by items on this agenda.</b>
<b>4.0</b>	<b>Planning.</b> Consider the following planning applications and make recommendations to planning officer 18/03298/OUT Land Rear Of Public House, Broadway Road, Charlton Adam. Outline application for residential development of up to 24 No. dwellings, access via the existing Fox and Hounds Public House access, provision of orchard, public open space and associated infrastructure. The clerk to the Charltons Parish Council had notified the PC of this application, similar to one considered in 2017 for which the PC had supported the Charltons PC in their objection. It was noted that the existing infrastructure (drainage, sewage, transport) would not support this development, especially in view of the development of Lakeview Quarry. All proposed development in Keinton Mandeville would be served by the same pumping station in Charlton Adam. The system appeared to be at or over capacity already, and in this context it was important that developments in neighbouring villages were not considered in isolation. The PC was opposed to the development in view of the inadequate infrastructure. Resolved: It was proposed and unanimously agreed that the Parish Council should write to the Planning Officer outlining the potential pressure on this overworked system, and noting its opposition to the development in view of the inadequate infrastructure.
<b>4.1</b>	<b>Determination of Planning.</b> The following notices were received: 18/01533/FUL The erection of 6 No. dwellings and the formation of a new access. Land North Of The Old Coach House, Coombe Hill, Keinton Mandeville. Application permitted with conditions. Application No: 18/02628/FUL Proposal Alterations and the erection of a single storey rear and a two storey side extension to dwelling house. Somerleigh, Church Street, Keinton Mandeville. Application permitted with conditions. Land adjacent to Combe Hill Farm Keinton Mandeville 18/02658/FUL Erection of agricultural storage building. Application refused.
<b>4.2</b>	<b>Other planning matters</b> Consider proposal for relocation of Parish Council noticeboard and agree any actions arising. Galeon Hoes had suggested a new location for the Parish Council noticeboard (this had been removed to accommodate the new access / pavement configuration.) The suggested location was considered and agreed. From SSDC: Receive intention to name streets in Lakeview Quarry Development. This was received and

	noted, the proposals had been agreed at the previous meeting.	
<b>5.0</b>	<b>Finance and Payments (RFO – Clerk)</b> Resolved, it was proposed and unanimously agreed to approve the following payments: <b>Payments</b> Salaries November NEST Pensions Direct Debit Maintenance KKCT Grant Play UK- slide steps repair	£239.31 £17.80 £ £200.00 £462.00
<b>5.1</b>	<b>Receipts.</b> There were no receipts	
<b>5.2</b>	<b>Review of Accounts.</b> Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed and signed by Councillors. The accounts for month 8 2018-19 were reviewed. The balance at the end of October was £40,155.89. Payments in November totalled £515.31 and receipts were £0. The balance was £39,640.58. The bank statements showed a balance of £39740.58. There was an outstanding payment of £100 (RBL poppy appeal) The summary of accounts, budget and reconciliation information were circulated and checked by Councillors.	
<b>5.3</b>	<b>Grant requests</b> Keinton Mandeville Village Hall. The grant request for improvements to the hall was considered. It was noted that it was appropriate to support the village hall, it was a well-used asset which benefitted a significant number of village residents. The Village Hall accounts were considered and the need for the hall to maintain a healthy balance acknowledged. Resolved: It was proposed and unanimously agreed to make a grant of £1000. S137 Keinton Mandeville PCC. The grant request for maintenance of the churchyard was considered. It was noted that it was appropriate to support this, the churchyard was a facility for and available to the whole village, and as such benefitted a significant number of village residents. The PCC accounts were considered, it was note that a capital reserve fund (which appeared to inflate the balance) was necessary for long term maintenance of the building. Resolved: It was proposed and unanimously agreed to make a grant of £1200. S137 Keinton Mandeville Playing Field. The grant request towards resurfacing the play area and general running costs was considered. It was noted that it was appropriate to support the playing field, it was a well-used asset which benefitted a significant number of village residents. The playing field accounts were not available at the time of the meeting. Resolved: It was proposed and unanimously agreed to make a grant of £1200 pending receipt of the accounts. S137 Keinton Mandeville Netball. The grant request for new equipment was considered alongside the netball club accounts. It was noted that a health and wellbeing grant had been received by the PC for girls' football and this group had since folded. The netball club had similar health and wellbeing features and it was agreed that this grant should be transferred from the earmarked reserve to the netball club. Resolved: It was proposed and unanimously agreed to give a grant made up of the heath and wellbeing funds (£650), with a top up grant of £150 from the grant budget. Receive thank you letter from Sea Scouts. This was received.	
<b>5.4</b>	<b>Other finance matters Consider the following and agree any actions arising</b> <ul style="list-style-type: none"> <li>• PAYE report, receive report. The report had been submitted</li> <li>• Internal Audit report. Helen Hashmi had checked the accounts and reported that there was VAT that had been missed from one invoice. This would be corrected in the accounts.</li> <li>• Budget – consider items for budget 2019-20. Councillors had been asked to consider items for the budget 2019-20. The precept would be agreed at the January meeting</li> </ul>	
<b>6.0</b>	<b>Highways.</b> Update / Items to report A collapsed drain in the High Street had been reported – this would be rebuilt It was noted that some white lining was taking place. A361 Glastonbury action group meeting feedback. KL reported that another slow crossing had been planned.	
<b>7.0</b>	<b>Parish Paths.</b> Update / items to report. RS would add more planings to the area underneath the stile at the rear of the village hall. Parish Paths Survey / Consultation. This had been received.	

<b>8.0</b>	<b>Happy Tracks / Skatepark</b> Receive inspection report. The basket swing had some damage, this had been inspected by BOH and he would monitor this. The Happy Tracks committee had considered items of play equipment to replace the train and had identified a cone climber roundabout. This would provide a roundabout / climbing frame, such play equipment did not currently feature in the park. The clerk noted that the happy tracks committee would be willing to donate towards the cost of this. The clerk would obtain quotes from three companies for the item of equipment, surfacing and installation.
<b>9.0</b>	<b>NHW / Police.</b> Receive monthly report. There had been a burglary at the village hall where intruders had gained access to the Doctor's room.
<b>10.0</b>	<b>Maintenance.</b> Consider and agree requirements Phone box on Church street / Queen Street required re-painting
<b>11.0</b>	<b>Youth Activity.</b> There was nothing to report
<b>12.0</b>	<b>Village Hall.</b> Receive village hall report Keith Jacobs had sent the following report: <ul style="list-style-type: none"> <li>• Grants for the pavilion were still being sought.</li> <li>• The VH floor would be sanded down and varnished next Easter - quotes had been obtained and were similar.</li> <li>• A deep clean of the main hall took place on Sunday 2nd December.</li> </ul>
<b>13.0</b>	<b>Correspondence. Receive the following correspondence and agree any actions arising:</b> From SCC- Withdrawal of SID mobile programme. This was noted. Fixed flashing speed signs were available from other providers at a cost of about £3500. County Wide parking review. This notice from SCC was received. Children's services consultation. This consultation was received, CL would complete. Christmas Tree recycling. This had been booked for January 2019 at the village hall From SALC – Public Sector Bodies Accessibility Regulations. This related to making PC websites and mobile apps accessible to all, the clerk had asked for advice from John Light who had set up the website, the extent of compliance required was not clear at this stage. It was agreed to wait for further guidance. Sea Scouts – invitation to thank you event. Chris Lane and Tom Ireland would be attending this event and would also represent the PC.
<b>14.0</b>	<b>Correspondence. Circulation</b> Items circulated in hard copy or by email received during November 2018 Rural Services Network Bulletin; SWP briefing; Future of Queen Camel Old School Site; CPRE Countryside Voice magazine; CPRE Green Clean survey results; SALC AGM; Connecting Devon and Somerset survey; Digital Mapping toolkit – SALC;
<b>15.0</b>	<b>Parish Magazine</b> Items for inclusion in the January edition. Respect the countryside – request for dogs to be kept on leads following incidents of dogs chasing livestock.
<b>16.0</b>	<b>Christmas Tree Service arrangements.</b> This would take place on 21 December at 5pm around the tree. Rev Craig Manley and Rev J Durham would lead the service. RS would source the tree and it would be put up on 9 <sup>th</sup> December, an electrician would be asked to check and switch on the lights.
<b>17.0</b>	<b>Future agenda items.</b> Precept, A361 action group.
<b>18.0</b>	<b>Any other reports.</b> There were no other reports.
<b>19.0</b>	<b>Date of next meeting.</b> January 8 <sup>th</sup>